

**LOGGING CONTRACTOR'S
SAFETY & HEALTH PLAN OUTLINE**

LOGGING CONTRACTOR'S SAFETY RESPONSIBILITY

As a logging contractor with _____ corporation, I and my employees will permit safety personnel of _____ corporation and/or their designee to conduct a safety and health audit of our logging work sites on a periodic basis. I or my designee will participate in the safety and health audit. Upon the completion of the safety and health audit, we will jointly complete a written report of all violations. _____ will follow up on any required abatement with me or my designee. Training of all of my employees will begin as soon as possible following the initial safety audit. We will use the resources of _____ safety personnel for training.

I understand that after one year, _____ will only employ individuals fully trained in safety and health, or will completely train all employees in safety and health, and will employ the services of a safety consultant or insurance safety person to assist in the development and implementation of a Safety and Health Program. I will have available for consultation on an as needed basis a safety consultant or insurance safety person. Such person shall visit the work sites of the company for a full day each month to conduct an inspection, consultation and/or a safety meeting. I or my designee will participate to the extent necessary in the consultation and meetings conducted by the safety consultant or insurance safety person.

WRITTEN WORK RULES

The logging contractor, with the assistance of _____ Corporation, will adopt and implement written work rules. The written work rules to be prepared and implemented by the logging contractor will adopt the substance of the practices outlined in the OSHA standards. The work rules shall be written in both French and English where necessary. The rules shall comply with the performance standards published by OSHA pertaining to logging, and a copy of the actual standard shall be maintained at the work site and provided to each employee. The logging contractor and _____ Corporation shall prepare plain language interpretations of the OSHA standards in both French and English where necessary, and copies of each shall be given to each employee.

CERTIFIED LOGGING PROFESSIONALS (CLP)

All loggers employed by the logging contractor will be either Certified Logging Professional (CLP) or equivalently proficient, with the proficiency of non-certified loggers to be determined after interview and testing by the _____



Corporation safety personnel, a safety consultant or insurance safety person. Each logger who is not a CLP or equivalent at the time of hire will become so certified within one (1) year.

SAFETY MEETINGS

As a logging contractor, I will require frequent safety meetings of relatively short duration to offer a better opportunity for the employees to understand and retain safety and health training. Safety meetings will be held every two weeks.

_____ Corporation safety personnel will attend the initial safety meetings and at least one (1) per month for one (1) year. The meetings will be between thirty to forty-five minutes in duration. Attendance at safety meetings will be mandatory. An agenda will be furnished in advance of each meeting, and minutes of the meeting will be taken. Written materials will be used during the meeting and provided to employees in order to illustrate the subject covered in the meeting. For the first year, quarterly reports on all the safety meetings will be submitted to _____ Corporation.

SELF AUDIT

The logging contractor will participate in audit inspections of the logging operations (manual felling and mechanical) and any woods camps. The logging contractor will visit the work crews regularly. The logging contractor will inspect/audit the work site two (2) times each week. The audit will focus on a work site review, personal protective equipment review, review of the skill and technique of the employee and an equipment/machine review. For the first year, a copy of a written report of such audits will be sent to _____ Corporation. In addition, each employee will be provided with the written results of the inspection of his work activity.

DISCIPLINE POLICY

The logging contractor will establish a progressive discipline policy. The first violation of a safety and health standard or work rule shall result in a verbal warning to the employee, along with instruction to the employee explaining the violation. Written documentation of the verbal warning will be made. The second violation of a safety and health standard or work rule will result in a written warning signed by both the employee and supervisor. The logging contractor shall counsel the violating employee in an effort to avoid a reoccurrence of the same or similar violation in the future. The third violation of a safety and health standard or work rule shall result in the employee's suspension for one (1) week, further counseling will be held with the employee and a safety consultant (which can be _____ Corporation's personnel during the first year of a contract), or insurance safety person in order to ensure that the employee understood the safety and health standard and/or work rule violated, as well as what needed to be done in order to comply with the standard or rule. Written



documentation of the suspension and counseling will be made. In addition, an employee suspended pursuant to this provision will be required to submit a written statement which demonstrates an understanding of the safety or health standard and/or work rule, the violation of which resulted in his suspension, as well as what the employee intends to do in the future in order to comply with the safety or health standard and/or work rule. A copy of the employee's written statement will be maintained by the logging contractor. A subsequent violation of the safety and health standard and/or work rule will result in termination. Reports of all discipline activities are to be filed with _____ Corporation.

SAFETY COMMITTEE

The logging contractor safety committee will encourage employee involvement and promote interest and participation within the safety process. The logging contractor safety committee will oversee, investigate and monitor accident and near miss activity. The logging contractor safety committee will review inspection reports and recommend corrective action.

OTHER PROVISIONS

- The logging contractor shall maintain an OSHA 200 Log and Summary of Occupational Injuries and Illnesses. These records shall be maintained as specified in 29 C.F.R. 1904.2 and the record keeping guidelines for occupational injuries and illnesses.
- The logging contractor shall maintain a hazard communication program. (See Appendix A of the Work Rules).
- The logging contractor will establish and continue with a hearing conservation program.
- The logging contractor shall develop and implement Lock Out/Tag Out procedures appropriate to their logging operation and equipment. (See Appendix B of the Work Rules).
- The logging contractor shall maintain a Bloodborne Pathogens Exposure Control Plan. (See Appendix D of Work Rules).

LOGGING CONTRACTOR'S SAFETY AND HEALTH AUDIT

- As a logging contractor, I recognize the need to conduct a formal safety and health audit on a periodic basis at least annually, at the start of a new cutting season, and at each new cutting operation site.
- Additionally, as a logging contractor, I recognize that more frequent, informal safety and health audits are necessary to provide up-to-date reviews of safety



and health issues. On behalf of the logging contractor, contact for safety and health audit programs.

- As a logging contractor, I or my designee _____ will be the person(s) to report all known and potential safety and health hazards to _____ Corporation, along with a plan to correct the safety and health known or potential hazard.

_____ Logging Contractor Signature & Date

